



Planning Commission Minutes

Chairman Hughes called the April 2, 2013 Planning Commission to order at 5:30 pm with the following members present:

Judy Iverson	Judy Hughes	Pete Bonefield	Arvid Meland
San Monahan	Suzanne Olson	Tammy Bohn	

Also present:

Daniel Ainslie (City Manager)
Christina Steele (Constituent Services)
Dave Smith (Code Enforcement)

The minutes from the March 5 meeting were reviewed and approved.
A summary of recent Council actions related to planning & zoning was reviewed.

1. Use on Review – Tow Tec Towing & Recovery (applicant was present)

Applicant requested a waiver to Title 18 requiring all commercial property where vehicles are parked to be hard surfaced. Applicant is planning to lease property located at 3230 Whitewood Service Road to be used as an impound lot.

Property description: 5-5-5 Lot B-1 NWSW, Parcel ID 01.20.0B1 currently owned and operated by Ray Lund as Westside Dismantlers.

The staff provided a report regarding current code violations at this property including the fence being in disrepair and lack of paving on the entire lot. Two members of the public from Zylstra's Towing were present with questions regarding insurance and other non-related items. After general discussion, the Commissioners voted on the application. (1st Pete, 2nd Suzanne) all were in favor of the application with the following conditions:

Action: 1st Commissioner Bonefield 2nd Commissioner Olson
Vote: 7 Yes The vote carried to recommend approval to the Council with the following conditions:

- Repairs must be made to the land owners fence to bring it into compliance
- General clean up of the property visible from the right of way
- The driveway, driving lanes to and from the impound area as well as the impound lot must all be paved
- A security fence must be installed around the impound lot area

The applicant was present at the meeting and he understands that these conditions must be met before he is allowed to have his impound lot at this location. The approval of the City Code Enforcement Officer will determine if the conditions have been met. This Use on Review will be reviewed in one year.

2. Annual Review of previously issued Use on Review applications:

<u>Original</u>				
Approval Date	Address	Zone	Name	Use
11/24/08	909 Park	GR-2	Michael Lax	Daycare
5/8/09	1109 5 th	GR-2	Katie Thompson	Law Office
5/13/09	2370 Palisades Lp.	GR-2	Darrell McNabb	Daycare
12/21/09	1913 Sunset	GR-2	Wayne Christenson	Daycare

Staff Concerns: No violations on record for any of those listed. A check of the state database for sexual offenders did not show any violators located near the daycares.

Action: 1st Commissioner Monahan 2nd Commissioner Meland

Vote: 7 Yes The vote carried to recommend no changes to the Council.

Next meeting is scheduled for May 7, 2013 at 5:30 pm.

Meeting was adjourned at 6:25 pm.

Respectfully submitted,
Christina Steele

**Pending Approval*